



Queensland University
of Technology

Ophthalmic Nursing for Registered Nurses

“Principles of Ophthalmic Nursing”

Frequently Asked Questions

What's different about the course?

This CPE course has been written and is taught by experienced clinicians who are external to the University. By agreement, QUT handles the administration including registration, postage and QUT Certificates of Completion. The Ophthalmic Nursing Course also offers the student the opportunity to apply for credit towards other QUT based courses.

Who should I contact?

For queries about payment, registration, receipt of modules or Certificates, contact the QUT School of Nursing: Dr Yvonne Osborne Ph: 07 3138 3833 or y.osborne@qut.edu.au.

How is the course offered?

The course is offered totally by distance education. Material is delivered by post to the student and completed at home. Some assessment activities are posted on the University *Blackboard* site and completed on line.

What do I have to do?

The modules consist of readings in CD format and activities which form a *Clinical Portfolio*, which is one of the pieces of assessment for the course. Students will need to be working at least part-time in ophthalmic practice in order to complete some of the elements of the *Clinical Portfolio*. Learning activities are completed on line on the University *Blackboard* site at the end of each Module to enable the student to consolidate their learning. In order to access resources at QUT students will be asked to provide details so that they can be recognised as a 'like' student with QUT.

How long does the course take?

The course is designed to be completed over 15 weeks, during the University semester.

What support is offered?

Students are provided with the contact details of the Course Co-ordinator. Email contact is encouraged for direction, clarification or any other reasons. Students who have elected to provide the information for 'like' student will be able to access library and online resources at QUT.

What is the course assessment?

Formative assessment takes the form of on line activities on the University *Blackboard* site at the end of each Module.

Summative assessment comprises the completion of a *Clinical Case Study* of the students own choice and a *Clinical Portfolio* recording completion of activities contained in each of the Modules.

Do I need textbooks?

There is a set text book for the course which is:

Marsden, J. (2006) *Ophthalmic Care*, Wiley, West Sussex

Students will be required to purchase this text. Cost \$104.50 (plus postage and handling). Students will be able to purchase the required text through the QUT Bookshop.

All other course readings are provided on CD Rom.

Can I pay the fee in instalments?

Due to the nature of the material, payment by instalment is not possible. Fee in full payments can be made by credit card or cheque.

Who is eligible to enrol?

The course has been written for Registered Nurses who are interested in acquiring specialist knowledge in the area of ophthalmic nursing. Registered nurses enrolled in this subject should have at least 3 months experience working with patients requiring ophthalmic care. Students will need to be employed at least part time in ophthalmic practice. This criterion enables the student to submit a clinical portfolio as part of the overall assessment of the unit.

The Modules assume a pre-existing basic level of knowledge in ophthalmic nursing and develop this knowledge.

Is the course recognised?

This Continuing Professional Education course will be credited towards post graduate courses in the QUT School of Nursing.

Awards vary from state to state with regard to payment for qualifications. You will need to seek advice from your employer with regard to recognition and remuneration for this course.

How do I enrol?

Registration is online via the following website:

<http://www.cpe.qut.edu.au/courses/>

Alternatively, complete the Registration Form available below:



REGISTRATION FORM

Use this form OR register now at www.cpe.qut.edu.au/courses for immediate enrolment to secure your place

PRINCIPLES OF OPHTHALMIC NURSING
Semester Two, 2009 (20th July – 30th October 2009)
 Queensland University of Technology, Brisbane – External Course
Note: Registrations Close 13th July 2009

DEMOGRAPHICS

Title _____ First Name _____ Last Name _____
 Position _____ Date of Birth (dd/mm/yyyy) _____
 Organisation _____
 Postal address _____
 Suburb _____ State _____ Postcode _____
 Wk Tel _____ Hm Tel _____
 Mobile _____ Email _____

REGISTRATION

Please indicate your registration type by selecting the following option:
 Prices are in AUD and include GST.

Select	Type	Inclusions	Amount
Principles of Ophthalmic Nursing			
<input type="checkbox"/>	Course Registration	Mon 20 th July – Fri 30 th October 2009 - Includes Course Notes and GST	\$1100.00

PAYMENT DETAILS

Please note: A GST compliant receipt/tax invoice for registration only will be forwarded to the registered delegate upon payment.

- INVOICE** – Please invoice my organisation, using the mailing address on this form, for the amount of AUD\$_____. For your records QUT’s ABN is 83 791 724 622.
- CHEQUE/MONEY ORDER** - I enclose a cheque for AUD\$_____ made payable to “QUT Events”. Cheques or bank drafts must be drawn on an Australian bank and be free of all charges.
- CREDIT CARD** – Please charge my credit card AUD\$_____
- Mastercard Visa AMEX (No Diners)

Card Number _____
 Card Holder _____
 Amount for approval _____
 Expiry Date __ / __ Cardholder’s Signature _____

Cancellation Policy

Registration cancellations will not be accepted unless made in writing to the Course Manager, either by mail, facsimile or email (carley.chapman@qut.edu.au).

Cancellations received prior to COB 10th July 2009 will be refunded less \$100 (please note if you have not paid you will still be invoiced for this amount). No registration refunds will be made after COB 10th July 2009. Cancellations received after COB 10th July 2009 will be charged the full fee (even if payment has not already been received).

QUT reserves the right to cancel the course should circumstances warrant, such as low registrations. In such event you will be advised without delay and a full refund of fees will be paid. QUT is not responsible for any expenses you may have incurred if the course is cancelled.

Please forward the completed form along with payment to the Course Manager:

Continuing Professional Education
Queensland University of Technology
Principles of Ophthalmic Nursing
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AUSTRALIA

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Fax: +61 7 3138 9371
e-mail: carley.chapman@qut.edu.au

COURSE ENQUIRIES (OTHER THAN REGISTRATION)

Course Coordinator:

Amanda Wylie ph: 0413 366 224; e: amandawylie@iprimus.com.au
Yvonne Osborne ph: +61 7 3138 3833; e: y.osborne@qut.edu.au